

Meeting Minutes

Mayor Walker called the meeting to order at 7:00 pm and led the Pledge of Alliance.

Roll Call

Murdock - Present

Ritter – Present

Daniels – Present

Lane – Present

Honomichl – Present

All were Present.

Consent Agenda Items will be acted upon by one motion unless a Councilmember requests an item be removed for discussion and separate action.

1. Consent Agenda:

- a. Approve Minutes of the May 18th City Council Meeting.
- b. Approve Pay Ordinance No. 950
- c. Approve 2023 Fireworks Sales Permits
- d. Approve Permit and Contract with Wald & Co for the 2023 Fireworks Display
- e. Approve Donation Request from Anabel’s Makers Market for the Spring Fling Event
- f. Approve Resolution 2008 Allowing Consumption of Cereal Malt Beverages for Summer Concerts and Movie Night Events
- g. Approve Temporary Use Permit for Reach Church Block Party

Motion by Councilmember Murdock to approve the Consent Agenda; Second by Councilmember Daniels.

Murdock – Yes

Ritter – Yes

Daniels – Yes

Lane – Yes

Honomichl – Yes

Motion Carried

2. Call to Public:

Members of the public are welcome to use this time to comment about any matter relating to City business not listed on this agenda. The comments that are discussed under Call to Public may or may not be acted upon by the Council during this meeting. There is a four-minute time limit. Please stand and wait to be recognized by the Mayor. You must state your name and address.

Seeing no one wanting to speak, the Mayor moved to the next item.

3. Old Business: None.

4. New Business:

a. Consider a Design Services Agreement with SFS Architecture, Inc for the City Hall Remodel Project.

Mr. Cameron Maughmer, Building Official, led on this item. He noted that the City of De Soto issued a Request for Qualifications seeking design services for the City Hall Remodel Project. He noted that the submissions received from three firms, SFS Architecture emerged as the preferred choice based on their scoring. He noted that SFS had conducted a site visit and held an initial meeting to outline the scope of work and determine their fee for the project. He recommended that the council approve the agreement with SFS Architecture for the City Hall Remodel Project.

Councilmember Honomichl asked about the space assessment questionnaire. Mr. Maughmer gave an overview of how staff and council would be included in the engagement process.

Motion by Councilmember Honomichl to approve the agreement with SFS for Design Services Phase 1 for the City Hall Remodel project in an amount not to exceed \$47,885: Second by Councilmember Daniels.

Murdock – Yes

Ritter – Yes

Daniels – Yes

Lane – Yes

Honomichl – Yes

Motion Carried

b. Consider Resolution 2009 for the Use of Bow and Arrow at 8466 Waverly Road in De Soto, Kansas

Mr. Patrick Reavey gave an overview of city regulations regarding bow and arrow discharge regulations in the City of De Soto.

Motion by Councilmember Ritter to approve the Resolution 2009 for Use of Bow and Arrow as written; Second by Councilmember Daniels.

Murdock – Yes

Ritter – Yes

Daniels – Yes

Lane – Yes

Honomichl – Yes

Motion Carried

- c. Consider an Agreement with American Pipeline Systems, Inc. Related to Pipe Cleaning in the Well Field.

Mr. Chet Belcher, City Engineer, led on this, he noted that to enhance the capacity of the raw waterlines and alleviate pressure on the well pumps, it is necessary to clean them. He gave an overview of the timeline for the solicitation process. He recommended that the City Council approve the bid from APS for pipe cleaning services in the Wellfield.

Motion by Daniels to authorize the City Administrator to execute a contract for well field pipe cleaning services with American Pipeline Systems, Inc. in an amount not to exceed \$146,900; Second by Councilmember Murdock.

Murdock – Yes

Ritter – Yes

Daniels – Yes

Lane – Yes

Honomichl – Yes

Motion Carried

- d. Discuss the 2023 Road Maintenance Program

Mr. Chet Belcher led this item. He gave an overview of the road maintenance program, including several roads that need repair. The Council discussed the top priority road projects, including 88th St, Cedar Creek to Hill View, 84th and Peoria, and 87th and Primrose. The Council discussed the prioritized list and the useful life of the past road projects. Mr. Belcher noted that the city staff would return to the City Council with bids for the first few projects soon.

- e. Discuss the Current Water and Sewer System Development Fees and Meter Rates.

Mr. Chet Belcher led this item. He gave an overview of the water and sewer system development fees. He noted that the current development and meter fees barely cover the city's expenses. The council discussed the fee structures and meter rates for residential and industrial developments. Mr. Belcher noted that staff would return with a formal recommendation for increased fees.

- f. Discuss the 2024 Budget

Mr. Mike Brungardt led on this item. He gave an overview of the 2024 proposed budget. The discussion included a reduction in the mill levy, increased sales tax projections, and an overview of the proposed new programming and position for 2024. The council discussed sales tax projections and assessed valuation growth, the revenue-neutral rate, and future programming needs.

5. Executive Session: Land Acquisition

Motion by Councilmember Daniel to recess into executive session 7:48 p.m. for 5 minutes to discuss the acquisition of road right of way pursuant to land acquisition, K.S.A. 75-4319 (b)(6)), with the open meeting resuming in the City Council chamber at 7:53 p.m. Second by Councilmember; Murdock.

Murdock – Yes

Daniels – Yes

Honomichl – Yes

Ritter – Yes

Lane – Yes

Motion Carried

Councilmember Honomichl noted a conflict of interest and excluded himself from the executive session.

The Mayor reconvened the meeting at 7:53 pm.

Motion by Councilmember Daniels to authorize the city administrator to sign the land purchase agreement for \$31,000 for land acquisition.

Murdock – Yes

Daniels – Yes

Honomichl – Abstained

Ritter – Yes

Lane – Yes

Motion Carried

Motion by Councilmember to recess into executive session: at 7:56 pm to recess into executive session for 5 minutes to discuss filling the open City position pursuant to non-elected personnel, K.S.A. 75-4319(b)(1)), with the open meeting resuming in the City Council chamber at resuming at 7:59 pm. Second by Councilmember Murdock.

Murdock – Yes

Daniels – Yes

Honomichl – Yes

Ritter – Yes

Lane – Yes

Motion Carried

The Mayor reconvened the meeting at 7:59 pm.

6. Advisory Reports:

- a. City Administrator- Thanked Mr. Chet Belcher for his service at the City of De Soto.
- b. City Attorney – No Report
- c. City Planner – No Report
- d. City Engineer- Noted several updates to the Water and Wastewater projects throughout the City. He noted that 103rd Street is scheduled to be closed starting June 12th for road improvements.
- e. Assistant City Administrator – No Report

7. Council & Mayor Comments

Councilmember Lane- Asked about road closures in town.

Councilmember Daniels – No Report

Councilmember Ritter – Thanked Mr. Belcher for his time with the City

Councilmember Murdock – Thanked Mr. Belcher for his work with the City. She compliments Parks and Recreation staff on the condition of Miller Park.

Councilmember Honomichl- Thanked Mr. Belcher and thanked the street department for their work on drainage on Waverly Road.

Mayor Walker- Thanked Mr. Belcher for his work with the City. He discussed his frustration with public trash and recycling bins at City Hall.

8. Adjournment

Motion by Councilmember Murdock; Second by Councilmember Honomichl. All Council approved by "ayes." The meeting was adjourned at 8:11 pm.

Respectfully Submitted by:

Brandon Mills
Brandon Mills, MPA, City Clerk