

MINUTES

The meeting was called to order with Roll Call by Mayor Rick Walker.

Roll Call:	Lane	Present	Ritter	Present
	Daniels	Present	Murdock	Present
	Honomichl	Present		

Mayor Walker led the Pledge of Allegiance. Citizens signed the book on page 42.

Consent Agenda Items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

1. Consent Agenda:
 - a. Approve Minutes of the Council Meeting April 19th, 2018.
 - b. Approve Pay Ordinance No. 830.
 - c. Consider Temporary Use Permit for the De Soto Summer Bash.
 - d. Consider Temporary Use Permit for Harvestfest.

Motion by Council member Daniels to approve the Consent Agenda; second by Murdock.

Roll Call:	Lane	Yes	Ritter	Yes
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes	Mayor	Yes

Motion carried.

2. Call to Public:

“Members of the public are welcome to use this time to comment about any matter relating to City business not listed on this Agenda. The comments that are discussed under Call to Public may or may not be acted upon by the Council during this meeting. **There is a four-minute time limit.** Please stand and wait to be recognized by the Mayor. You must state your name and address.”

No one appeared.

3. Old Business: None

4. New Business:

- a. Discuss 2019 CDBG Project Selection. A public hearing is scheduled for the May 17th Council meeting. Administrator Brungardt stated the deadline for the Community Development Block Grant project submittal is May 24th. Administrator Brungardt outlined the process and said Staff generally tries to focus on the projects that have fallen into the CDBG proposed list. Administrator Brungardt said sidewalks were identified in the Strategic Planning process. Staff has identified five (5) sidewalks projects that could fit the \$100,000 funding amount in the CDBG program.

Council member Murdock commented on the project funding and the projects that are on the CIP list. She said she likes the Valley Spring sidewalk project connection. She feels it is important to get this project finished as people are walking on a busy 83rd Street. Council member Honomichl said he likes this project as well. This project creates the connectivity

from that area of the community to the sidewalk in front of Engineered Air so people can walk to Miller Park and other places in town. Council member Daniels said that is the project he also likes due to its connectivity of the sidewalks. He also likes the idea of an active crosswalk at 91st Street and Lexington for students to cross over to the High School. Discussion ensued among Council members and Administrator Brungardt on safe routes to schools. Council member Ritter said he has heard from several citizens that there is no sidewalk to get from Valley Springs to the sidewalk at Huhtamaki. Council member Lane agrees.

- b. Receive Results of 2017 Audit. Karen Lynn, CPA, from Berberich Trahan & Co., P.A. provided the audit report and advised Council of the auditors' responsibilities with regard to the Financial Statement Audit and the regulatory guidelines. Ms. Lynn said there was nothing that needed to be brought to the attention of the Council. She said the City staff provided great information for the auditing team. Mayor Walker asked how long the auditors were here at the City. Ms. Lynn commented they usually work about three (3) days.

Motion by Council member Honomichl to approve the Consent Agenda; second by Murdock.

Roll Call:	Lane	Yes	Ritter	Yes
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

Administrator Brungardt said he wanted to express his gratitude to Bonnie Bennett, the City's Finance Officer. He said she goes the extra mile all year to keep the financials in order.

- c. 2019 Budget Discussion. Administrator Brungardt said his recommendation is the City will not need to have a Mill Levy vote this year with the higher assessed valuation. Administrator Brungardt reviewed the staff report.

Mayor Walker said he agrees with Administrator Brungardt the City does not need to have a Mill Levy vote; all Council members agreed. Administrator Brungardt said this decision will allow Council a few more weeks to discuss the details and projects for the 2019 budget.

Administrator Brungardt said he will be working with Columbia Capital, the City's financial advisors, on the sales tax projections and their recommendations. Once they are received, those recommendations will be incorporated into the five-year projections. Council member Honomichl and Administrator Brungardt discussed the projections. Administrator Brungardt said the April sales tax report is up 3.5% from April of 2017. Council member Murdock asked about the sales tax and if that money could be spent. Discussion ensued between Administrator Brungardt and Council members. Windfall revenues were discussed and how those funds can be spent after they are budgeted. Council member Murdock asked about the Parks and Recreation budget. Administrator Brungardt said he will follow up on this.

Administrator Brungardt reviewed the Exhibit A of Policy Directives that were formulated during the 2019 budget discussions. He commented on the Mill Levy and no vote needed for that this year. Further comments were discussed on the Debt Service Reserves. The mill levy for the Debt Service Fund has been reduced by a discretionary 0.69 mills from 4.94 mills to 4.25 mills.

The Electric Utility Fund Repayment is being handled via transfers from the Water Fund.

Administrator Brungardt discussed the Expenses Exceeding Revenues and how the one-time allocations will be at the discretion of the Council.

The Un-Specified Initiatives in the General Fund includes \$450,000 for these initiatives. Council has a list of possible considerations that came from the Strategic Planning and other discussions in recent months. Council will review the proposed projects and discuss these at a later date.

Administrator Brungardt commented on the Budget to Zero practice.

The Vehicle and Equipment Replacement Program has had some adjustments based on the first-year implementation process. Most notably, staff discovered they had underestimated lease rates for contractor's equipment. Accordingly, the 2019 program has been revised.

The 2019 base budget includes a 4.0% combined cost of living and merit increases for employees. The Pay Plan outlined in the 2017 Compensation Study is in line with most cities in Johnson County, based on discussion with other city managers and market trends. Council member Murdock asked if there would be additional employees added in 2019. Administrator Brungardt said not at this time.

The proposed 2019 budget includes a 2.5% rate increase for water and a 3.5% rate increase for sewer. These funds will be monitored through the end of 2018, and final rate increases will be set in January, 2019.

Administrator Brungardt commented on the Sales Tax Projections being budgeted at an increase of 3.6%.

Windfall Revenues and Dark Store categories will be watched and reported on to Council.

Council member Lane said he would like to see the old pool building rehabbed to have handicapped accessible bathrooms. He would like to extend the parking area in front of Miller Park. He said it always crowded and we could use extra bathrooms at the park. A discussion ensued among Council members and Administrator Brungardt.

5. Executive Session:

Motion by Council member Lane to recess into Executive Session at 8:00 p.m. for ten (10) minutes to discuss acquisition of property/water line pursuant to K.S.A. 75-4319(b)(6), with the open meeting resuming in the City Council Chamber at 8:10 p.m.; second by Murdock.

All Council approved by "ayes."

Motion carried.

Members of the Council returned to the Council Chamber from Executive Session at 8:10 p.m.

6. Advisory Reports:

- a. City Administrator, Mike Brungardt, said we have discussed having a workshop on Economic Development. He would like Council's opinion on having a workshop. Council members all agreed. Council member Honomichl said he feels it is important to bridge the gap and the role the City has on the EDC Board. Council members agreed they will discuss their thoughts at this point. Administrator Brungardt will send out a Doodle calendar.

Administrator Brungardt said the Corps of Engineers and the Army wanted to update the public on the remediation efforts on Sunflower. Yesterday morning there was a presentation to the stakeholders given by the Army on the environmental cleanup of certain sites. Some of

these areas won't be completed cleaned and closed out until 2028. The evening session focused more on a new RAV Board and public information. The RAV Board is gauging interest in forming a RAV Board. At the public meeting, the Kansas City Star was there and will have a write-up in the paper this weekend. Sunflower Redevelopment used all the Army money and all the cleanup wasn't done. In the meantime, the Army realized the Sunflower Redevelopment wasn't performing remediation and the Army has now designated \$235 Million to do all the environmental remediation during the next ten (10) years. Discussion ensued among Council members and Administrator Brungardt.

- b. City Attorney, Patrick Reavey, said the Cherokee Woods sale contract is set to close on June 8, 2018. The new law on the slides in Kansas did pass. The City's aquatic center slide does not fall into the annual inspection as it falls under the 35 ft. requirement.
- c. City Planner, Brad Weisenburger,
- d. City Clerk, Lana McPherson, no report.

7. Council & Mayor Comments:

Council member Ritter asked if Staff could go look at the 95th and Waverly Roads as they are starting to develop the area. The pavement is going to be affected. He also asked about the generator on the City's property at 83rd and Kill Creek. Administrator Brungardt said he will follow up with R G Fiber.

Council member Daniels said he attended the Governing Body Institute. He said the networking with other Council members was very interesting and beneficial. Council member Daniels said he was glad to share with some residents that the tornado sirens didn't go off in De Soto last evening because De Soto is in Zone 4 and there was no tornado warning in our area. He appreciated the information he received today from Steve Chick, Sr.

Congratulations to the De Soto School District on the passing of their bond issue.

No further Council comments.

Mayor Walker said last night he was hosting the Johnson and Wyandotte Counties Council of Mayors. They were appreciative of the hospitality. He said the De Soto and Eudora culinary students provided the dinner last evening.

Mayor Walker said he feels it is time to get a Parks Board in place. He feels the consultant could work with an active Park Board going forward. He would like to get something on the City's Facebook page for interested citizens. He said the Constitution of the Park Board is already defined and the Park Board is commented on in the City Code. Council member Murdock asked if current members are staying on. Mayor Walker said all appointments have expired and those who are interested in continuing on will need to express their interest.

Mayor Walker asked if a sub-committee is needed to work with Administrator Brungardt on the Council Chamber audio update. Council member Daniels and Council member Lane will assist on this project.

No further business was brought before the Council.

Motion by Council member Murdock to adjourn at 8:40 p.m.; second by

All Council approved by "ayes."

Motion carried.

Respectfully submitted:

Lana R. McPherson, MMC, City Clerk