

## MINUTES

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The meeting was called to order with Roll Call by Mayor Rick Walker.

Roll Call:      Lane-Present                      Ritter-Absent  
                  Daniels-Present                      Murdock-Present  
                  Honomichl-Present

Mayor Walker led the Pledge of Allegiance. Citizens signed the book on page 59.

Consent Agenda Items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

1. **Consent Agenda:**
  - a. Approve Minutes of the Council Meeting on January 17<sup>th</sup>, 2019.
  - b. Approve Pay Ordinance No. 847.

Motion by Council member Murdock to approve the Consent Agenda; second by Daniels.

Roll Call:      Lane-YES                                      Murdock-YES  
                  Daniels-YES  
                  Honomichl-YES

Motion carried.

### 1.5 Approve Pay Ordinance No. 847-a.

Motion by Council member Murdock to approve Pay Ordinance No. 847-a; second by Daniels.

Roll Call:      Lane-YES                                      Murdock-YES  
                  Daniels-YES  
                  Honomichl-YES

Motion carried.

### 2. Call to Public:

"Members of the public are welcome to use this time to comment about any matter relating to City business not listed on this Agenda. The comments that are discussed under Call to Public may or may not be acted upon by the Council during this meeting. **There is a four-minute time limit.** Please stand and wait to be recognized by the Mayor. You must state your name and address."

### 3. Old Business: None

### 4. New Business:

#### a. Consider Lease for Park Department Tractor.

City Administrator provided background on this item, shared pricing obtained. Tractor will assist in clearing snow from City Hall parking lot, and rec path along Penner Avenue.

Council member Lane asked a question about attachments being used on the tractor.  
Honomichl asked about what the used Kubota might bring at auction.

Motion by Council member Murdock to authorize the City Administrator to accept the proposal from Heritage Tractor for the five-year lease for the backhoe in the annual amount of \$6,048.90; second by Honomichl.

Roll Call: Lane-YES Murdock-YES  
Daniels-YES  
Honomichl-YES

Motion carried.

City Administrator shared with Council that City Staff would like to put surplus items on Purple Wave, items are listed in Staff Memo.

**b. Consider Final Plat for Arcadian Estates.**

City Planner presented on this item. Provided background on the planning process.

Council member Murdock asked about interior sidewalks.

Council member Honomichl asked a question about whether Waverly Road is asymmetrical.

Council member Daniels asked about what conduit will be installed, City Administrator indicated it will be two-inch as is called for in the Development Agreement.

Motion by Council member Murdock to accept the easements and rights-of-way for Arcadian Estates; second by Daniels.

Roll Call: Lane-YES Mayor Walker-YES  
Daniels-YES Murdock-YES  
Honomichl-YES

Motion carried.

**c. Consider Revisions to Personnel Policy Relating to Uniforms, Work Hours, and Emergency Work Schedules.**

City Administrator provided Council with an update and details on the progress toward resolving issue of how to handle employee uniforms, which will be set out in the Personnel Policy.

Limited discussion among Council about details of the new uniform policy.

City Administrator also presented information on revisions to some of the overtime provisions.

Council member Daniels asked about amount of extra money typically spent for a snowstorm.

Motion by Council member Daniels, second by Murdock to approve Resolution No. 1006 Adopting Updated and Amended City of De Soto Personnel Policies and Procedures.

Roll Call: Lane-YES Murdock-YES  
Daniels-YES  
Honomichl-YES

Motion carried.

**d. Consider Bids for the Sunflower Water Treatment Plant Lab & Offices Project.**

City Planner presented background on this item. This is the last project authorized by the 2015 bond issue.

Council member Murdock asked about timing of the project, should be wrapped up by summer.

Motion by Council member Murdock to award the project to low bidder MAC Corporation to complete the Water Plant Interior Renovation in an amount not to exceed \$173,901, plus authorize a 10% contingency of \$17,390 for a total amount of \$191,291.00; second by Lane.

Roll Call:        Lane-YES                                Murdock-YES  
                      Daniels-YES  
                      Honomichi-YES

Motion carried.

Mayor Walker asked about the other water department building project. City Planner provided an update, proceeding slowly, weather has been an issue. Staff is meeting with the contractor every two weeks to keep on top of the project.

**e. Discuss Projects and Amount for 2019 CIP Bond Issue.**

City Administrator presented on this item, shared discussions he's had with City Financial Advisor. He also shared that City bond counsel is not comfortable including the fiber project as part of the bond issue due to there being questions about whether the installed conduit qualifies as a public improvement, including it may adversely affect interest by investors in the bonds.

**f. Discuss Summer Concert Series.**

City Administrator presented update on progress by City Staff and park board on the details, concerts will be scheduled for the four Fridays in June.

Council member Murdock shared information about a couple of other possibilities for bands. Discussion among Council on picking bands, marketing of the concerts. Two most popular choices among Council members for bands appears to be Land Rush, and Four Fried Chickens & a Coke. "Riverfest Summer Concert Series" is preferred name for the concerts.

**g. CIP Discussion.**

City Administrator presented on this item, explained the staff report, went through the projects removed from the list. Shared discussions he's had with the City Financial Advisor on City's current and future debt. He also discussed a parks and recreation referendum for a bond issue to address parks and recreation needs. Although the City's financial picture is in great shape, City Administrator believes it is important to get an outside look by the City Financial Advisor on City incurring new debt.

Discussion among Council on various projects, funding sources, and City debt levels.

**5. Executive Session:**

**a. Land Acquisition.**

Motion by Councilmember Murdock to recess into executive session (**time:** at [8:15 p.m. for 8 minutes minutes) to discuss (**subject:** preliminary discussion of exchange of city real property for private real property) pursuant to (**statutory basis:** land acquisition, K.S.A. 75-4319(b)(6)), with the open meeting resuming in the City Council chamber at (**return time:** 8:23 p.m. Second by Councilmember Daniels.

Members of the Council returned to the Council chamber from executive session and reconvened the open Council returned at 8:23 p.m..

**b. Personnel.**

Motion by Councilmember Murdock to recess into executive session (**time:** at 8:25 p.m.) for 10 minutes to discuss (**subject:** City Administrator performance evaluation) pursuant to (**statutory basis:** non-elected personnel, K.S.A. 75-4319(b)(1)), with the open meeting resuming in the City Council chamber at (**return time:** 8:35 p.m.). Second by Councilmember Honomichl.

All Council approved by “ayes.”

Motion carried.

Members of the Council returned to the Council chamber from executive session and reconvened the open Council returned at 8:35 p.m.

Motion by Council member Lane to increase compensation of City Administrator with a 3.5% merit increase, second by Murdock.

Roll Call:	Lane-YES	
	Daniels-YES	Murdock-YES
	Honomichl-YES	

Motion carries.

**6. Advisory Reports:**

- a. City Administrator, Mike Brungardt, shared information about the park board. Also indicated that Mayor will give state of City address at Chamber lunch on February 14, 2019 in the Council chamber. He also shared some news about the RG Fiber project, and a ribbon cutting in a couple of months.
- b. City Attorney, Patrick Reavey, no report.
- c. City Planner, Brad Weisenburger, no report.
- d. City Clerk, Lana McPherson, was not present.

**7. Council & Mayor Comments:**

Council member Daniels shared information about the joint meeting of Fire District and Sheriff's Department. Also commented about competition between RG Fiber and Zoom on Facebook, and door to door flyers.

Mayor Walker shared information about a re-mapping of the Oregon trail that MARC is doing, and fact that the trail goes through Wilderness Park, but De Soto is not noted on the map. He is

supportive of City insisting that the map show De Soto's Wilderness Park. Brief discussion among Council.

Motion by Council member Murdock to adjourn meeting at 8:50 p.m.; second by Honomichl.

All Council approved by "ayes."

Motion carried.

Respectfully submitted:

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Patrick G. Reavey, City Attorney