

MINUTES

The meeting was called to order with Roll Call by Mayor Rick Walker.

Roll Call:	Lane	Present	Ritter	Absent
	Daniels	Present	Murdock	Present
	Honomichl	Present		

Mayor Walker led the Pledge of Allegiance. Citizens signed the book on page 35.

Mayor Walker presented a plaque of appreciation to former Council member Ron McDaniel and thanked him for his eight (8) years of service as a Council member. Mayor Walker said it was a pleasure to serve with Council member McDaniel for 8 years and 9 months. Council member McDaniel said it was a pleasure to serve on the Council and he is proud of the work the Council accomplished. He said some very good things were discussed and brought about.

Consent Agenda Items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

1. Consent Agenda:
 - a. Approve Minutes of the Council Meeting January 8th, 2018.
 - b. Approve Pay Ordinance No. 823.

Motion by Council member Murdock to approve the Consent Agenda; second by Lane.

Roll Call:	Lane	Yes	Ritter	Absent
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

2. Call to Public:

"Members of the public are welcome to use this time to comment about any matter relating to City business not listed on this Agenda. The comments that are discussed under Call to Public may or may not be acted upon by the Council during this meeting. **There is a four-minute time limit.** Please stand and wait to be recognized by the Mayor. You must state your name and address."

No one appeared.

3. Old Business: None

4. New Business:

- a. Consider Donation Request from the De Soto Historical Society. Administrator Brungardt said the applicant was unable to attend this evening. He provided some background on the City's donations policy. The De Soto Historical Society does meet the City's criteria for the donation policy. Council member Honomichl asked about other reoccurring requests that are received annually. Administrator Brungardt explained the Transient Guest Tax fund and the Charitable Contributions budget line.

Motion by Council member Honomichl to approve \$1,000 for the De Soto Historical Society; second by Murdock.

Roll Call:	Lane	Yes	Ritter	Absent
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

- b. Consider Bids for Raw Water Main Rehabilitation. Administrator Brungardt said this is one the last items in the rehabilitation program for the Water Plant. The cleaning and repair of the two 16" raw water mains, the installation of new valves and access stations, and to spot any pipeline repairs. Three bids were received. Administrator Brungardt commented on the Staff Report directed to Council with the bids and project scope. With the cleaning of the mains, efficiency should increase considerably, and the pumping pressures at the wells with significantly reduce. Council member Honomichl commented on the low bidder and said he feels Ace will continue to serve the City well. Discussion ensued between Council member Lane and Administrator Brungardt on the cleaning of the other water lines under the river. Mayor Walker and Administrator Brungardt discussed the possibility of videotaping the lines.

Motion by Council member Honomichl to accept the low bid for the Phase III Raw Water Line Cleaning and Upgrades and authorize the Mayor to award the project to Ace Pipe Cleaning in the amount of \$210,500.00 and authorize an additional \$15,000.00 in contingency funding for the project; second by Lane.

Roll Call:	Lane	Yes	Ritter	Absent
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

Mayor Walker and Administrator Brungardt commented on the remaining water concerns to be addressed, and the water tower maintenance.

- c. Discuss Strategic Plan Update. Administrator Brungardt said he would like Council to do an annual review and update of the plan in January each year. He is suggesting that the plan should do a public meeting engagement and discuss any changes every 3-5 years. He is asking Council members to review the plan and let him know of any changes needed or any revisions to include. Administrator Brungardt said he would like to include a section at the end of the Strategic Plan that identifies completed items or ongoing efforts associated with yearly goals, objectives and initiatives. He commented on the red-line notes he included in the pages of the current Strategic Plan.

Council member Honomichl commented on the Comprehensive Plan update. Administrator Brungardt said it is included in the Strategic Plan. Council member Honomichl asked if we are doing things in the CIP to enable or enact the items in the Strategic Plan. Discussion ensued among Council members and Administrator Brungardt on tying the two plans together. Council member Murdock said the Council members need to give their input, too.

- d. Discuss 5-Year CIP. Administrator Brungardt commented on the 100 responses received from the on-line CIP survey. He provided a power point presentation on the City's approach to capital improvements planning. The most popular project is the yearly road maintenance program. The installation of restrooms at Riverfest Park ranked fifth highest in the online poll, as well as receiving strong support during Council and public meetings. There is also a strong desire for sidewalks to Riverfest Park. Some projects had 'mixed' reviews. The 91st

Street Extension project scored very low in the on-line survey. Other projects with mixed reviews were the soccer fields, the 91st Street signal on Lexington, and the Miller Park drainage problems. Administrator Brungardt provided a slide on proposed revisions based on the public feedback and commented on those projects as outlined in the presentation. He commented on the revised project #11 to include a complete reconstruction of Ottawa Street between 79th and 83rd Streets and include a sidewalk to Riverfest Park.

Administrator Brungardt commented on the "Further Considerations" noted on page 10 of the presentation. Those items are 1) Remove Project #2 (Yearly Road Maintenance) from CIP; 2) Public Works Facility; and 3) Possible \$475,000 tax revenues resulting from resolution of the Cherokee Woods tax delinquency.

Council member Lane asked why the Yearly Road Maintenance program should be removed from the Capital Improvement Program. Administrator Brungardt said it will always be in the annual budget, but does it belong in the Capital Improvement Program. Discussion ensued among Council members and Administrator Brungardt that yearly road maintenance should be a part of the annual budget; it is still reviewed and the costs debated every year. The Council members and Administrator Brungardt reviewed and discussed at length the annual road maintenance program and how the maintenance dollars should and need to be spent.

- e. Election of Council President by Governing Body. Mayor Walker said by City ordinance, the Council members elect a Council President. Attorney Reavey commented on City Code.

Motion by Council member Honomichl to elect Council member Murdock as Council President; second by Lane.

Roll Call:	Lane	Yes	Ritter	Absent
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

A discussion ensued between Council member Honomichl and Mayor Walker on the protocol for the election of the Council President. Attorney Reavey commented that the election is generally done at the time a new Council is seated.

5. Executive Session: None

6. Advisory Reports:

- a. City Administrator, Mike Brungardt, said it is time to select a City auditor and he would like to keep the current auditing firm on for one more year at a cost of \$12,000.00.

Motion by Council member Honomichl to continue with the City's current auditing firm; second by Daniels.

Roll Call:	Lane	Yes	Ritter	Absent
	Daniels	Yes	Murdock	Yes
	Honomichl	Yes		

Motion carried.

Administrator Brungardt said he would like Council's approval to donate 40 hours of his vacation time to employee Nate Johnson. Discussion.

Motion by Council member Honomichl to approve the donation request; second by Murdock.

All Council approved by “ayes.”

Motion carried.

Administrator Brungardt said he would appreciate Council’s approval to enroll in KU’s Public Management Program. The cost is \$3,500.00 and he feels he will be able to grow and bring back professional training that will benefit everyone. In future, he hopes other City employees will be able to take advantage of this program.

Council said they are in approval and think it is a great program. Mayor Walker will provide a letter in support of Administrator Brungardt attending this program.

- b. City Attorney, Patrick Reavey, said the Cherokee Woods sale discussion is ongoing. JoAnn Thompson has the sale contract; however, it has not been signed as of this date.

Attorney Reavey said under the City’s Code of Ethics the City Attorney is charged with investigating any complaint of the Code of Ethics. The appointed members of the Fire Board are not bound by the City’s Code of Ethics. The City is a big customer of the NWCFD and has an interest in how the NWCFD board operates; however, technically the City’s Code of Ethics cannot bind those board members. The current matter under discussion is a political situation. The City is unable to obtain any information about what is going on between the Chief and the NWCFD Board. A request has been made; however, the purpose of an executive session is to protect an employee and any personnel matters.

Council member Daniels asked about accountability of the appointees to the NWCFD board on behalf of the City. A discussion ensued between Attorney Reavey and Council members on whether a City appointee can be removed and another appointee take that position on the board. A discussion ensued among Council members on why the City doesn’t have a regular report from the NWCFD on what transpires at the board meetings. Council member Murdock said that Bob Garrett, the City’s appointee to the NWCFD Board, does provide information to the Council when he has been requested to. Mr. Garrett generally attends most Council meetings and does answer Council’s questions when he can.

- c. City Planner, Brad Weisenburger, was not present.
- d. City Clerk, Lana McPherson, no report.

7. Council & Mayor Comments:

Council member Honomichl said he attended the KC Chamber Big 5 Kick-off yesterday. The Transportation Committee now has a partnership with Google to create a pilot project around Google maps data. He said he is thinking of how this information could be used in De Soto on where De Soto citizens work and their work pathways.

No further comments from Council member Murdock.

Council member Daniels said he attended the Sheriff’s town hall meeting and he appreciated the updates on what is happening in the City. He said it was a great meeting and the citizens appreciated the information. Administrator Brungardt will provide Council members with a copy of the power point presentation that was given at the town hall meeting.

Councilman Lane said he has seen Water One people on Cedar Creek Road.

Mayor Walker said he has nothing further.

Motion by Council member Murdock to adjourn at 8:20 p.m.; second by Honomichl.

All Council approved by “ayes.”

Motion carried.

Respectfully submitted:

Lana R. McPherson, MMC, City Clerk